# Brandmark of TX CAN - Texas Complex Access Network **Inclusive Education Implementation Team  Meeting Agenda/Minutes**

Date:

In attendance:

## Set Agenda *(2 minutes)*

## Review Action Items from Previous Meeting *(10 minutes)*

|  |  |  |
| --- | --- | --- |
| **What** | **Who** | **When** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## DISCUSSION POINT 1 *(15 minutes)*

## DISCUSSION POINT 2 *(15 minutes)*

## Action Items to be Completed Before Next Meeting *(10 minutes)*

|  |  |  |
| --- | --- | --- |
| **What** | **Who** | **When** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Reflections and Questions: *(6 minutes)*

## Next Meeting: *(2 minutes)*

Date/Time:

Future Agenda Items:

This document was designed to accompany the [Coaching and Team Meeting Basics training](http://sped.support/scd_online_courses) from TX CAN.

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